



Intellihot

Assembly Technician II Job Description

Division/Department: Operations
Location: Galesburg IL
Reports to: Manufacturing Manager
Type of Position: Full time (40 hours / week)

Position Summary

This position is responsible for all operations related to assembly, testing and packaging of the products. Additional responsibilities include inspection, engineering support, troubleshooting and quality control.

Assembler job responsibilities include:

1. Understand the details of assembly drawings and bills of materials
2. Familiarity of assembly processes
3. Well versed in wiring diagrams and schematics
4. Knowledgeable in standard end of line testing procedures
5. Familiar with inspection and quality control
6. Able to plumb fluid lines (water, gas and flue)
7. Provide input to engineering and production
8. Be knowledgeable in using all parts, equipment, tools and standard procedures
9. Correctly complete all relevant paperwork and also follow deadlines
10. Follow order sheets and assembly data sheets
11. Actively participate in process or product improvements